***The Virginia Department of Energy (Virginia Energy) encourages applicants to submit projects with the greatest potential to achieve the economic and community development goals set forth by the AMLER Program.***

**Review the** [**instructions**](#Instructions)**, disclaimers, and** [**references**](#References) **located at the end before completing this application.**

**General Information**

|  |
| --- |
| **Project Title:**Click here to enter text.  |
| **Current AMLER Funding Requested:** **$** Click here to enter text. | **Total Estimated Project Cost:** **$** Click here to enter text. |
| **Project Location (Physical) Address:**Click here to enter text. | **Project Location City/County:**Click here to enter text. |
| **GPS Coordinates\* (Lat/Long):**Click here to enter text. | **Impacted Communities:**Click here to enter text. |
| **Will AMLER funds be used to purchase Real Estate?**☐ No ☐Yes | **Will AMLER funds be used to purchase Equipment?**[ ]  No [ ] Yes |
| **OSMRE AMLER Program Guidelines Category**☐A ☐B ☐A & B |
| **Anticipated Project Partners (e.g. Local Governments, Civic Organizations, Private Business, etc.)** **that will have a direct role in project management or work:**Click here to enter text. |

**Primary Applicant Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Organization Name**Click here to enter text. | **Contact Person**Click here to enter text. | **Title**Click here to enter text. | **E-mail address** Click here to enter text. |
| **Street or P. O. Box**Click here to enter text. | **City**Click here to enter text. | **State**Click here to enter text. | **ZIP CODE**Click here to enter text. | **Telephone Number**Click here to enter text. |
| **Organization Type**☐Government ☐Non-Profit ☐Other [Specify] | **SAM.gov Unique Entity ID (UEI) – If Available**Click here to enter text. | **Tax ID Number**Click here to enter text. |

**Secondary Contact (from primary applicant or partner)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Organization Name**Click here to enter text. | **Contact Person**Click here to enter text. | **Title**Click here to enter text. | **E-mail address** Click here to enter text. |
| **Street or P. O. Box**Click here to enter text. | **City**Click here to enter text. | **State**Click here to enter text. | **ZIP CODE**Click here to enter text. | **Telephone Number**Click here to enter text. |

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| --- |
| **VIRGINIA ENERGY USE ONLY** |
| **Grant Year:**[Enter response] | **Problem Area(s):**[Enter response] | **Will AML reclamation occur?**[ ]  No [ ] Yes | **Source of AML reclamation funding:**[ ]  N/A [ ] AMLER [ ]  Title IV or IIJA [ ]  Other  |
| [Enter additional information here.] |

***Project Summary***

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| --- |
| **Provide a brief, 1-2 paragraph summary of the proposed project that clearly and concisely explains how AMLER funds will be used. Include key elements of the project purpose, scope, location, and other critical information needed for a reviewer to quickly understand what the project proposes to accomplish.** [Enter response here] |

***Project Details***

|  |
| --- |
| **Provide a detailed project introduction, description, and narrative. Required information includes how AMLER funds will be used, the anticipated project timeline, milestones, objectives, challenges, and the role of each project partner. If this is a multi-phase project, clearly distinguish what will be accomplished with AMLER funds in this phase of the project.** [Enter response here] |

***Eligibility for AMLER***

|  |
| --- |
| **Describe any known** **association with historic coal mining and list any known AML features, prior AML reclamation, or previous AMLER projects present on or adjacent to the project location.**[Enter response here] |

\*Note: Refer to Section II of OSMRE’s AMLER Guidance for eligibility criteria. A description of AML problem types (i.e. features) can be found on OSMRE’s website ([Priority 1 & 2](https://www.osmre.gov/programs/e-amlis-priority-1-and-2-problem-types) and [Priority 3](https://www.osmre.gov/programs/e-amlis-priority-3-problem-type)). Known locations of AML features, past AML reclamation project sites, and active coal mining permit boundaries can be found through the [Virginia Energy Mapping Center](https://www.energy.virginia.gov/public/mapping-center.shtml). AMLER funds cannot be allocated to projects where AMLER funds will be expended on an area under an active coal mining permit at the time of submission.

***Economic and Community Development Nexus***

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| --- |
| **Briefly describe how the project’s end use will further economic and / or community development improvements within the community or region. Clearly define and focus on the benefits and outcomes provided for by AMLER funding. Identify the role the project may have in meeting the goals and objectives of any relevant strategic or comprehensive plans such as those of a county or planning district.** [Enter response here] |

***Outcomes and Metrics***

|  |  |  |  |
| --- | --- | --- | --- |
| **List immediate and long-term quantifiable performance outcome measures for the project. Specify the metrics used to measure the outcomes and include quantifiable estimates (e.g. units of linear feet of utilities/infrastructure, number of jobs, pad/building square footage, number of visitors, etc.).\***

|  |  |
| --- | --- |
| **Immediate Outcomes:*** [Enter responses here]
 |  |
| **Long Term Outcomes*** [Enter responses here]
 |

 |

\*Refer to OSMRE’s AMLER Guidance Section III and Section VII for additional example metrics.

**Budget**

**Provide the following or similarly structured budget summary table in MS Excel format (**[**download template**](https://energy.virginia.gov/coal/mined-land-repurposing/documents/pdf%20docs/AMLER%20-%20budget%20template.xlsx)**). Include all projected funding amounts and specify sources. Account for AMLER requirements such as detailed plan preparation, the Build America, Buy America Act (BABAA), building/environmental permit fees, construction inspection, project management, etc. Refer to OSMRE’s AMLER Guidance and Virginia Energy’s AMLER Terms & Conditions for detailed requirements.**

|  |  |  |
| --- | --- | --- |
|   | ***Funding Source(s)*** |   |
| **ExpenseCategory** | **Current AMLER Request** | **Other State[Name]** | **Local[Name]** | **In-Kind[Name]** | **Other[Name]** | **Other[Name]** | **Total** |
| Engineering, Plans, Environmental | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Construction & Renovation | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Equipment | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Real Estate | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other[specify] | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other[specify] | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
|  **Source Total** | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Status of Funds* | *Select Status* | *Select Status* | *Select Status* | *Select Status* | *Select Status* | *Select Status* |  |

**Submission of a more detailed budget that further breaks down the above categories is acceptable and may be requested.**

AMLER soft cost expenditures should not exceed 10% of the total AMLER funding request without justification. Soft costs include project management, project development costs such as professional services for engineering, architectural design, environmental studies, and permits as well as inspections and other services during construction.

Soft cost requests in excess of 10% of the total AMLER funding request must include justification including a detailed cost analysis of what the funds would be expended for.

|  |  |  |
| --- | --- | --- |
| **Soft Cost Amount (AMLER only)**Click here to enter text. | **Total AMLER Funding Request**Click here to enter text. | **Soft Cost %**Click here to enter text. |

**Additional Comments:**

[Enter response here]

**Logistics**

|  |
| --- |
| **Are project designs available?**[ ] No or [ ]  Yes**If yes, please attach.****Project Area Ownership**[ ]  Project area currently owned by Subrecipient or Project Partner[ ]  Project area will be purchased by the Subrecipient or Project Partner[ ]  Project area currently leased by Subrecipient or Project Partner[ ]  Project area will be leased by Subrecipient or Partner[ ]  Other [Specify]**Describe the proposed ownership/operation arrangement and status/timeline of any relevant agreements currently in place or that will need to be obtained.**[Enter responses here]**Is there any ongoing operation and maintenance (O&M) funding requirement?**[ ] No or [ ]  Yes **If yes, what is the estimated annual O&M cost and source of that funding?** [Enter responses here] |

**Application Attachments**

**Please separately attach the following items.**

|  |  |  |
| --- | --- | --- |
| **Required:**

|  |  |
| --- | --- |
| * Budget (if not provided above)
* Site photos with description
* Map(s) identifying proposed project activities
* Letters of support from identified project partners and other relevant parties
 | * Documentation of any other funding already secured or applied for (if applicable)
* Project designs (if available)
* Any additional budget information to support the application such as vendor/contractor quotes, estimates from a preliminary engineering report, etc.
 |

**Suggested:*** Business plan
 |

**INSTRUCTIONS:**

1. **Prospective applicants are requested to submit a separate** ***Letter of Intent*** **via email to amler@energy.virginia.gov on or by** **the date specified on the Virginia Energy website.**

The Letter of Intent should include:

* + Applicant name and contact info
	+ Geographic coordinates of proposed project location
	+ Brief one paragraph project summary
	+ Anticipated amount requested
	+ Total project cost and the amount and status of any other funding sources
1. **Complete *Applications* should be submitted via email to amler@energy.virginia.gov on or by the date specified on the Virginia Energy website.**

A complete application will consist of this form submitted in both Word and PDF format along with all separate attachments. Handwritten copies are not acceptable.

All letters of intent or support should be addressed to:

Tim Ferguson

AMLER Senior Project Specialist

Virginia Department of Energy

3405 Mountain Empire Road

Big Stone Gap, VA 24219

**All submissions must be e-mailed to:**

amler@energy.virginia.gov

c/o Tim Ferguson

AMLER Senior Project Specialist

|  |
| --- |
| **NAME AND SIGNATURE OF AUTHORIZED REPRESENTATIVE** |
|  |  |  |
|  |  |  Click here to enter text.  |
| Signature |  | Title |
|  |  |  |
| Click here to enter text. |  | Click here to enter text. |
| Printed Name |  | Date |

**DISCLAIMERS:**

* This application and all material submitted as part of the application, including all project-related information if the project is selected, are subject to the Virginia Freedom of Information Act.
* Projects must follow the guidelines set forth in in OSMRE’s AMLER Guidance Document and Virginia Energy’s AMLER Terms & Conditions.
* All awarded projects must comply with any permitting requirements and all applicable federal and state laws including but not limited to the Federal Endangered Species Act (ESA), the Build America, Buy America Act (BABAA), and the Virginia Public Procurement Act (VPPA)
* If generated during the performance period of the grant, program income will be handled in accordance with appropriate regulations and will be additive in its use, supporting the initial project and program objectives.
* Applicants are solely responsible for regularly checking the Virginia Energy website for any addenda.
* Selected projects and applicants will undergo further evaluation by Virginia Energy prior to approval to expend funds. Additional forms and information will be required during the evaluation process.
* AMLER funds cannot be allocated to projects where AMLER funds will be expended on an area under an active coal mining permit at the time of submission.
* All equipment purchased with a value greater than $10,000 or having a useful life in excess of one year, will follow reporting requirements until disposition.
* Recipients of State funding used for the purpose of purchasing or improving Real Property in whole or in part as defined in 2 CFR 200.1 shall consult Virginia Energy with regard to Virginia’s security interest and the conditions for use and disposition. Virginia Energy should be consulted regarding any change in authorized purpose for the property and before pursuing property disposition for instructions from Virginia Energy and the terms of security interest release as applicable.

**References and Resources:**

Refer to the [Virginia Energy AMLER Program](https://energy.virginia.gov/coal/mined-land-repurposing/AMLER.shtml) website.